

# Woodland Joint Unified School District Board Meetings and Community Engagement



## Board of Trustees

Woodland Joint Unified School District (WJUSD) is governed by a seven-member Board of Trustees. Each Trustee is locally elected by voters in their respective trustee area and serves a four-year term.

## What are roles of the Board?

The role of the Board is to ensure our District is responsive to the values, beliefs and priorities of our community. The Board fulfills this role by performing six major responsibilities:

- Setting the vision and the direction of our District
- Establishing District goals and policies
- Supporting our Superintendent and staff as they carry out the direction of the Board
- Ensuring accountability to the public
- Fostering community involvement
- Conducting meetings in public under Brown Act rules

The Board fulfills its duties and responsibilities as a governing body. No one member has the authority to make decisions for the entire Board.

## How can community members participate in Board meetings?

Our Board strongly believes in family and community participation and encourages you to share your opinion on any item on the agenda or within the Board's jurisdiction.

- You can attend a Board meeting in person.
- You can watch a Board meeting online.
- You can submit a public comment.



Deborah Bautista Zavala

**AREA 1**



Emily MacDonald

**AREA 2**



Bibiana Garcia

**AREA 3**



Noel Rodriguez

**AREA 4**



Kandice Richardson Fowler

**AREA 5**



Sandra Farrell Mott

**AREA 6**



Rogelio Villagrana

**AREA 7**



[wjUSD.org](http://wjUSD.org)



435 Sixth Street  
Woodland, Ca 95695

# Types of Board Meetings

(Governed by the Brown Act)



## Regular Meeting

Regular Meeting (normal, scheduled business meetings of the Board):

- The agenda must be posted at least 72 hours prior to the meeting.
- Items not on the agenda may be considered under special circumstances.
- The public is allowed to address the Board, but the Board may set time limits.

## Special Meeting

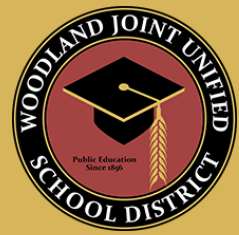
Special Meeting (called before the next regularly scheduled board meeting, usually to meet time deadlines):

- The agenda must be posted at least 24 hours prior to the meeting.
- Only items on the agenda may be considered.
- The public is allowed to address the Board, but only concerning items on the agenda.

## Emergency Meeting

Emergency Meeting (in the case of work stoppage or crippling disaster):

- A one-hour notice must be given by phone to local media.
- Only items listed on the agenda may be considered.
- Minutes should be taken and must be posted in public within 10 days.



## How can I make a public comment?

Topics not specifically listed on the agenda may be addressed by the public under "Public Comment to the Board." This is an opportunity for you to make suggestions, identify concerns, or request information about matters affecting our District.

**In person:** You can make a public comment in person during a Board meeting.

- Please fill out the Public Participation Form (available at Board meetings).
- Speakers are allowed three minutes each.
- The total time for public comment on each agenda item is 20 minutes.

**Voicemail:** Public comments may be submitted by voicemail by 2 p.m. on the Board Meeting date at (530) 406-5800 and they will be played during the meeting within the allotted time limits as noted above. (Please indicate the item's number and title in your message.)

**Email:** Public comments may be submitted via email by 2 p.m. on the Board Meeting date at [public.comment@wjusd.org](mailto:public.comment@wjusd.org). Public comments submitted via email will be included in the meeting minutes, but will not be read during the meeting.

## Can Trustees interact with the public during Board meetings?

Per the Brown Act, a Board meeting is not a meeting of the public, but rather a formal business meeting of the Board to conduct the public's business on agenda items. The public has the right to observe the meeting and to provide public comment. The law does not allow the Board to take action or to discuss any item not explicitly posted on the agenda in advance. However, during public comment, Board members may ask for clarification, refer concerns to staff, and/or request that an item be placed on a future agenda.

## How else can I share my views with the Board?

You can also contact your Trustee directly by phone or email. Their contact information can be found online at [wjusd.org](http://wjusd.org).

Scan here to  
access the agenda  
and Board packet.

